

UNCLASSIFIED

RESTRICTED

CONFIDENTIAL

SECRET

Approved For Release 2003/03/25 : CIA-RDP60-00442R000100190022-0

## ROUTING AND RECORD SHEET

E0294

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:

Director of Training

NO.

DATE

8 January 1954

TO	ROOM NO.	DATE		OFFICER'S INITIALS	COMMENTS
		REC'D	FWD'D		
1. <div></div>	1711 "J"				
2.					
3.					
4.					
5.					
6.					
7.					
7.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

25X1A9a

Approved For Release 2003/03/25 : CIA-RDP60-00442R000100190022-0

8 January 1954

Dr. Luther H. Gulick  
N. Y. Institute of Public Administration  
648 Park Avenue  
New York, New York

Dear Mr. Gulick:

The Central Intelligence Agency is contemplating the inauguration of a training course in theories of public administration and management to be offered to limited numbers of selected personnel of this Agency. Considerable research has gone into the choice of reading materials to be utilized. These materials will be reproduced for compilation in a form suitable for distribution to individuals enrolled in the course and will, at all times, remain the property of this Agency. None of these materials will be disseminated outside of CIA.

This letter is to request permission to include in the compilation of materials being reproduced for this course selected extracts from "Papers on Science of Administration", edited by yourself and Mr. L. Urwich, published by the N. Y. Institute of Public Administration in 1937 and reprinted in 1947. Appropriate credit will, of course, be indicated. Permission to reproduce certain portions of this work, which we consider contain subject matter of considerable value, is requested for the reason that budgetary economies preclude purchase of the entire work in published form in sufficient amount to accommodate the number of students to be enrolled in the initial and subsequent presentations of the course.

Your grant of the requested permission will be greatly appreciated. If you are agreed that this Agency may reproduce selected materials from "Papers on Science of Administration", would you kindly so indicate on the copy of this letter in the space provided at the bottom thereof.

Sincerely yours,

MATTHEW DAIRD  
Director of Training

Permission as requested is hereby granted, royalty free.

N. Y. Institute of Public Administration

By \_\_\_\_\_  
Authorized Representative

OTR/MB:meg (8 January 1954)

Distribution:

Original & one - Addressee

One copy -  (1711 "J")

One copy - Chrono 25X1A9a